

## Syllabus

### **BO4001.1 Information knowledge, 7.5 credits**

#### **Informationskunskap**

The course is given as course independent of study programme

Syllabus discontinued 2 December 2006

Version 1 in Slukurs. Corresponds to version 1 in Ladok

#### **Syllabus approved**

15 November 2002

The version applies to students admitted from spring 2003 to autumn 2007

The version is not a module version

#### **Subjects**

Library and Information science

#### **Education cycle**

No specific cycle

#### **Modules**

| <b>Title</b>  | <b>Code</b> | <b>Credits</b> |
|---------------|-------------|----------------|
| Single module | 0101        | 7.5            |

#### **Advanced study in the main field**

#### **Grading scale**

Pass / Failed

The requirements for attaining different grades are described in the course assessment criteria which are contained in a supplement to the course syllabus. Current information on assessment criteria shall be made available at the start of the course.

**Language**

Swedish

**Prior knowledge**

General entrance requirements for studies at a Swedish college or university.

**Objectives**

The objective of the course is to make the participants sufficiently proficient in information retrieval to efficiently take part in higher education, do independent research and pursue further education in their professional careers. The course deals with the entire process from retrieving information, writing papers and theses and the final step of publishing a scientific paper. After having finished the course, the participants should have sufficient awareness of databases, catalogues, Internet resources and search strategies. They should also be able to evaluate sources and know various reference management systems, as well as where and how to find documents and other sources of information. The participants should also be acquainted with copyright issues and be able to write a list of references; they should know about electronic publication and the rules for archival of their own publications.

**Content**

The course will include:

- Introduction
- Information retrieval including evaluation of retrieved information
- Collecting and organizing source material
- Publishing
- Copyright
- Filing

**Implementation**

There will be no obligatory sessions. The course will be opened with a non-mandatory introductory meeting, where the material and methods used will be presented. The course consists of several parts on the topics in the web-based course package Search, Collect, Publish and other web sites of the SLU libraries, on virtual lectures and on literature studies. The bases of the course are independent

studies, solving of exercises, and discussions with teachers and other participants in a virtual classroom.

## **Examination**

### **Requirements for examination**

Reports of exercises and a written examination.

To pass the course the student must have work approved according to Examination above. The student must also have played an active roll in the virtual classroom.

- If the student fails a test, the examiner may give the student a supplementary assignment, provided this is possible and there is reason to do so.
- If the student has been granted special educational support because of a disability, the examiner has the right to offer the student an adapted test, or provide an alternative assessment.
- If changes are made to this course syllabus, or if the course is closed, SLU shall decide on transitional rules for examination of students admitted under this syllabus but who have not yet passed the course.
- For the examination of a degree project (independent project), the examiner may also allow the student to add supplemental information after the deadline. For more information on this, please refer to the regulations for education at Bachelor's and Master's level.

### **Additional information**

The course addresses preferably students within the "green sector". The course is offered in co-operation with the SLU Libraries.

- The right to take part in teaching and/or supervision only applies to the course date to which the student has been admitted and registered on.
- If there are special reasons, the student may take part in course components that require compulsory attendance at a later date. For more information on this, please refer to the regulations for education at Bachelor's and Master's level.

### **Responsible department**

Department of Forest Economics

### **Supplementary Information**

*Finalized by:* Programnämnden skog och mark